



Memo: Process for registration of new Frontline Healthcare Workers not previously vaccinated

28th April 2021.

Dear Frontline Healthcare Workers,

Covid-19 vaccines are available to all newly appointed Frontline Health Care Workers (FLHCWs) or those FLHCWs who have returned to the workplace and were not previously registered for Covid-19 vaccination via the Healthcare Worker Portal.

If you are a frontline healthcare worker (FLHCW) who meets criteria for the cohort (age groupings) currently eligible for registration on the public portal OR in a previous cohort i.e. your age is greater than or equal to the category currently being registered, then you should register on the public portal for vaccination.

If you are a FLHCW aged less than the current group eligible for vaccination and you have not yet received your Covid-19 vaccination then the following process should be followed. You should contact only **one** of the below email addresses. You should make contact with the email address which covers the area for your **home** address.

Dedicated Mailbox	Counties
flhcwvax.saolta@hse.ie	Donegal, Galway, Leitrim, Mayo, Roscommon Sligo
Cho1staffhealth@hse.ie	Cavan, Monaghan
Covid19vaccinehcw.midwest@hse.ie	Limerick, Clare, North Tipperary,
Hcw.vaccines@hse.ie	Cork, Kerry
hcwvc@sivuh.ie	Waterford, South Tipperary
Southeastflhcwvac@hse.ie	Carlow, Wexford, Kilkenny
Cho6.vaccinations@hse.ie	Dublin South (Dublin 2, 4, 14, 16, 18) Dun Laoghaire-Rathdown, Wicklow
Hcwwac.cho7@hse.ie	Dublin South West (Dublin 6, 8, 10, 12, 14, 20, 22, 24) plus Lucan, Saggart, Rathcoole and Kildare
Staffvacc.cho8@hse.ie	Laois, Longford, Louth, Meath, Offaly, Westmeath,
Staffvacc.cho9@hse.ie	Dublin North City and County



When contacting the email address to request covid-19 vaccination as a new FLHCW you must provide proof of employment e.g. letter from employer along with each of the following pieces information.

Forename	
Surname	
DOB	
PPSN	here's how to find your PPS number
Primary Healthcare Facility (when employed)	
Priority Subgroup (ref. document)	Guidelines for Sequencing and Registration Process for HCWs Covid-19 Vaccination
Address Line 1	
Address Line 2	
Address Line 3	
County	
Eircode	find your Eircode here
Mobile Phone Number	

Regular clinics will be organised in your area to ensure that an appointment is allocated as soon as possible.

Prepared by:

National Covid Vaccination Operations Team